

**Stonefield Neighborhood Association
Minutes of Board of Directors Meeting
June 17, 2015**

Directors Present: Luke Francois (President), David Diercks (Treasurer), Ralph Swoboda (Secretary), Jim Dvorsky (Director), Mike Adler (Director)

Others in Attendance: Norm Arendt (Immediate Past President and Adviser), Jeff Mattox (Webmaster), Robin Sweet (Chair, Welcoming Committee), Nicole Anspach (4th of July Event Organizer), Jim Emmerich, Lavanya Sitamrajo

1. Call to Order. The Board meeting was held at the residence of the President Luke Francois, who called the meeting to order at 7:00 pm.

2. Consent Agenda. There being no objection, the agenda prepared by the President was adopted by common consent.

3. Minutes. The minutes of the Annual Meeting of the Association on March 25, 2015 as circulated by the Secretary were approved.

4. Treasurer's Report. David Diercks presented a financial report showing total income of \$54 for the current financial year, with expenses of \$1,612, for a net loss YTD of \$1,558. Cash on deposit (now \$12,528) was more than sufficient to cover the loss to date. Budgeted net income for the current financial year is \$3,104, and most of the revenue will be collected through dues payments later this year.

5. Committees. The Board reviewed the current status of the various committees of the Association:

- The **Architectural Review Committee** is not a committee of the Association and is instead established under the covenants for the Wydown Second Addition. David Diercks, Norm Arendt, and Kurt Sonentag are its current members, and they plan to continue to serve. However, Norm is willing to step aside if someone else wishes to take his place.
- As a practical matter, the **Membership Committee** is inactive, although the Welcoming Committee is performing its functions.
- Robin Sweet is the Chair and only member of the **Welcoming Committee**. She is willing to continue to head up this committee, but would appreciate help and is also willing to turn this over to another volunteer
- The **Social Committee** is not active, however it was the consensus of the Board to bring back an annual social event. An SNAnews email will be sent requesting a host home or circle of homes for a possible potluck, with

Stonefield funding support for cocktails/beverages. Mike Adler will contribute his knowledge of what has worked in the past.

- Although there is no **Civic Committee**, its primary function would be to organize the 4th of July event, which is being handled by Nicole Anspach.
- The finances of the association are very simple and do not require a **Budget Committee**, the function of which is currently performed by Treasurer David Diercks.

4. Membership of the Board of Directors. Webmaster Jeff Mattox will update the website to list the current Board members, who were elected at the Annual Meeting on March 25:

- Luke Francois, President
- David Diercks, Treasurer
- Ralph Swoboda, Secretary
- Jim Dvorsky, Director
- Mike Adler, Director

5. Future Board Meetings. By general consent it was agreed that bi-monthly Board meetings should be for current business items only, with each agenda to be prepared by the President to cover only those matters necessary for consideration. There will be two general meetings of the membership, one in the autumn and the annual general meeting in the early spring.

6. Fourth of July Update. Nicole Anspach reported that almost everything is now secured for the event. Volunteers are still needed for each intersection on the parade route, and for the parade organizer function and refreshment pick up. SNAnews will send out requests for those volunteers.

7. Website. Jeff Mattox will develop plans to freshen up the website and will coordinate a meeting between now and the August Board meeting with Jim Emmerich and anyone else interested in the future direction of the website. Recommendations will be brought back to the Board.

8. Directory. Jeff Mattox will set up a meeting with Lavanya Sitamrajo and anyone else interested in the future of the Association directory. They will review and make recommendations on publishing a printed directory versus an electronic one, whether individuals should be enabled to electronically update their directory information, and whether ads should continue to be accepted only for inside the neighborhood or whether they can be solicited for businesses outside Stonefield. The consensus of the Board is that ad fees should not be increased for the next edition of the directory.

9. Newsletter. Ralph Swoboda and Lavanya Sitamrajo will develop a plan for a

quarterly or bi-annual newsletter. Assistance will be needed for newsletter layout.

10. Reimbursement for Sign Repair. On motion of Mike Adler, seconded by Ralph Swoboda, it was voted unanimously that the Treasurer should send a reimbursement of \$165.00 to Kristin Florin, 6525 Clovernook Rd., for expenses incurred in repairing the sign at the entrance to Stonefield on Old Middleton Road.

10. Next Meeting. The President noted that the next meeting of the Board of Directors will be held at his home on August 19 at 7:00 pm.

11. Adjournment. On motion of Ralph Swoboda, seconded by Mike Adler, it was voted unanimously to adjourn the meeting at 8:25 pm.

Respectfully submitted,
Ralph Swoboda, Secretary